

BOARD OF TRUSTEES OF BIG ISLAND TOWNSHIP  
MARION COUNTY OHIO  
MINUTES OF MEETING – October 20, 2020

The board held a regular meeting on October 20, 2020 at the Township Hall.

The meeting was called to order at 6:00pm by the co-chairman, Philip Schaber. The Fiscal Officer, Penny Fogle called the roll, and the following members and guests were present:

Chairman	Ryan Eisele (Absent)	Fiscal Officer	Penny Fogle
Trustee	Philip Schaber	Zoning Insp	Tim Ryan
Trustee	Robert Handley	Guest	Steve Uhl

The minutes of the last meeting were read and approved by the Board.  
**\*\*Coronavirus Pandemic**-all maintained a social distancing of at least 6 feet per quarantine requirements and required by law! \*Effective immediately, emails received and forwarded to the Board will be archived, and retrieved as needed for hard copies.

The Zoning Inspector Tim Ryan submitted two applications for Zoning Certificate #273 & 274/Mark & Carla Potts along with \$40 in fees collected. Tim also reported that he had not sent the **Certified Letters** due to his response from the Post Master – sending only by Regular mail at this time. The burned Camper concern on St. Rt. 203 has been cleaned-up and he continues to address **Junk Vehicles** by complaint only, as requested by the Board.

The Fiscal Officer presented to the Board, the first Marion Township Fire Department **EMS User Fee Report**, for their review.

The Fiscal Officer presented information she had received from **CBIZ Valuation Group** on behalf of **OTARMA** – an Eric Markovic will be completing onsite appraisals and would like to meet at least one of the trustee’s on November 12th at 2pm at the Township Hall. Bob and/or Phil will meet Eric as requested. Discussion was brought up regarding whether or not all township hall and garage improvements will be completed by this time-Phil to look into.

Phil Schaber reported that he would be purchasing a new **Fire/Carbon Monoxide Alarm** for the Township Hall.

Bob Handley reported that he was in the process of having all the townships **Fire Extinguishers** updated and recertified.

The Fiscal Officer presented the Mid-Ohio Energy Trustee Nomination information to the Board and reviewed the Usage Summary Report.

The Fiscal Officer has completed the **Biannual Ohio Municipal, Township and School Board Roster** update as requested by the Ohio Secretary of State, Frank LaRose.

The Fiscal Officer reviewed a **BWC** email approving of a 2<sup>nd</sup> BWC dividend due to Covid-19.

The Fiscal Officer reported that she had been contacted by Joann Fogle, and that she, Tabitha Fetter along with Ridgedale Local Schools were coordinating a **Trunk or Treat for the Community** in light of Covid-19. It will be held at the Isla Grande Pavilion Wednesday October 28 from 5-7pm. They are requesting community participation in a safe environment for the children of the community and were hoping we would like to participate. Phil will drop off the Plow Truck and the Fiscal Officer volunteered to dress-up and hand out candy.

The Fiscal Officer reported she would appreciate information regarding any updates in **Medical Insurance Reimbursement** information for 2021, prior to the end of the year.

The Fiscal Officer reported that she had received information from **UAN** regarding the **Computer Replacements** due to arrive Feb/March 2021. They will be replacing with HP product this next year.

The Fiscal Officer reported that the Township Hall had been cleaned before closing up for the winter months and that due to an electrical surge at her home office, she had to purchase additional office supplies: New Surge Protector - Wi-Fi Router and a New Computer Mouse.

The Fiscal Officer reviewed all other mailings with the Board. \*See attachments for further information.

Phil Schaber reported that the **Joint Venture Project** with the Marion Co. Engineer's Office on Lee Rd. had been completed, along with the **Culvert** on Seiter Rd.

Phil Schaber reported that the Fan Belt on the Backhoe needed replaced and that Fremont Automotive should be sending a bill.

The Fiscal Officer read her report of township accounts and transactions since the previous meeting. Receipts and disbursements reviewed and signed off by the trustees. Phil Schaber moved to accept the disbursements for the current month. Motion seconded by Robert Handley. Roll was called after no further discussion: Phil and Bob, Aye. Motion passed. The report was accepted and is attached to the minutes.

The Fiscal Officer reminded the Board that the next Meeting would be Tuesday, November 17, 2020, at that Township Hall at 6pm.

There being no further business, Robert Handley moved to adjourn. The motion was seconded by Philip Schaber and meeting was adjourned at 7:01pm.

Date: October 20, 2020

Chairman\_\_\_\_\_ Fiscal Officer\_\_\_\_\_  
Trustee\_\_\_\_\_ Trustee\_\_\_\_\_