

BOARD OF TRUSTEES OF BIG ISLAND TOWNSHIP  
MARION COUNTY OHIO  
MINUTES OF MEETING – January 19, 2021

The board held a regular meeting on January 19, 2021 at the Township Hall.

The meeting was called to order at 6:00pm by the chairman, Philip Schaber. The Fiscal Officer, Penny Fogle called the roll, and the following members and guests were present:

Chairman	Philip Schaber	Fiscal Officer	Penny Fogle
Trustee	Robert Handley	Guest	Larry Williams (NV)
Trustee	Ryan Eisele (late)	Guest	Natalie Williams (NV)

\*\*No Heat – furnace not working.

\*\*Inventory completed @ 5:30pm, prior to the start of January’s meeting and a copy may be submitted to the County Engineers office within the month. \*Townships are not required to submit any longer. OTARMA will also be submitted an updated copy for Insurance Purpose.

The minutes of December’s meeting, the year-end meeting and the “Reorganizational Meeting” were read and approved by the Board members.

Larry Williams presented “**2020 Year End Report**”, information for **New Vision Fire & Rescue**:

- 91 Runs LY20 – 58 were Squad Calls and Motor Vehicle Accidents totaled 5
- Expense Review LY20 – Totaled \$75,452 \*See attachment for additional information.
- A copy of the “**2021 Fire Contract**”, approved in December was given to Larry, to have signed by his Board.

The Fiscal Officer reported that the Board needed to update their “**Annual Nuisance Resolution**”, pursuant to ORC 505.87, allowing for the abatement, control, or removal of vegetation, garbage, refuse, or other debris from land in the township. Notices will be given, as deemed necessary, per the Prosecuting Attorney’s office. Robert Handley made a motion to renew the Annual Nuisance Resolution – Phil Schaber seconded. Roll was called

after no further discussion: Phil, Bob and Ryan, Aye. Resolution 2021-1 passed. \*Assessments against property owners should be submitted to the Auditor's Office by August to be paid the following year.

The Fiscal Officer reported that the "**Reorganizational Meeting**" article was placed in the "Marion Star" and that the **2020 Annual Financial** had been submitted to the state, and as required, had been published by giving notice to the "Marion Star" in regards to it being complete and ready for inspection. The article was ran as a **Legal Ad** and the township will be billed \$192.25. Phil Schaber made a motion to pay for the Legal Ad at \$192.25. Seconded by Bob Handley. Roll was called after no further discussion: Phil, Bob and Ryan, Aye. Motion was passed. \*\*Posted in the Marion Star – 1/16/21.

The Fiscal Officer reviewed with the Board the annual notice regarding **Zoning Resolutions and Amendments** – it was reported there were none at this time.

The Fiscal Officer presented the "**2021 Annual Renewal Contract**" from Marion Township Fire Department. Motion made by Phil Schaber to renew said contract allowing a **User Fee** to be collected quarterly from the township for squad services rendered by Marion Township Fire Department. This user fee will be a flat rate of \$300, charged per call when the medic unit is requested and responds for a medical emergency. Marion Township Fire Department will also submit PCR to their contracted EMS Billing Company for billing purposes as they currently do for all EMS calls. This agreement will remain in effect until December 31, 2021 or said time one of the parties wishes to be removed. Bob Handley seconded the motion to adopt the resolution. Roll was called after no further discussion: Phil, Bob and Ryan, Aye. Resolution 2021-2 passed. \*Quarterly statement reviewed with the Board at this time also! See attachment for further information.

The Fiscal Officer reported that she had received the new **Annual Fire Contract from Salt Rock Township** and that there is a 6% increase over last year for 2021. After discussion, Ryan Eisele made a motion to table until next month. Seconded by Bob Handley. All voted Yea! Motion carried.

\*Salt Rock Contract - \$12,720 tentative annually

\*New Vision Contract - \$68,000 approved annually

Phil Schaber brought up discussion regarding having No Heat/the furnace is not working. It has been determined by Ryan Eisele that the **Control Boards** are shot. Ryan Eisele made a motion to approve of up to \$2500 to replace the Furnace in the Township Hall. The trustees along with Ryan, who is a certified Heating and Cooling Contractor, will to installing it at No Charge. Motion seconded by Bob Handley. Roll was called after no further discussion: Phil, Bob and Ryan, Aye. Motion was passed.

The Fiscal Officer handed out the updated **2021 List of Officials** to the Board members.

The Fiscal Officer had the Board members review and sign all **BC Purchase orders for the year of 2021.**

The Fiscal Officer presented to the Board the Annual Review and Sign off the **“Driving Regulations Policy for 2021.”** Reviewed and signed by all in attendance.

Phil Schaber reported that the Backhoe would not start and that he purchased a new **Battery** from Ag-Pro – after finding that it still would not start; Fremont Automotive serviced it where the **Block Heater Cord** had to be replaced. Bill forthcoming from Fremont Automotive. Motion made by Phil Schaber to approve of said repairs. Seconded by Bob Handley. Roll was called after no further discussion: Phil, Bob and Ryan, Aye. Motion was passed.

Phil Schaber reported that he was able to sell the 1987 Chevy R30 “As Is” for \$500.00 – the Township having had no longer use for it due to disrepair (needed a new clutch/tires/windshield). Motion made by Ryan Eisele to accept said sale terms. Seconded by Bob Handley. Roll was called after no further discussion: Phil, Bob and Ryan, Aye. Motion was passed.  
\*Reimbursed Phil for the replacement Title he picked-up for me from the BMV.

The Fiscal Officer reported that Roberta at the **Marion County Engineer’s Office** contacted her regarding Invoice #722 that was never received from Feb/March 2020. During the review the F.O. noticed that she had double paid on Invoice #711 – after contacting Tim Noggle and a review of his records, all was reconciled and corrected. \*\*Warrant #11656 dated 1/19/21.

The Fiscal Officer also reported that Tim Noggle had reported No Hours MTD.

The Fiscal Officer reported that a Robert Coons at 2407 Pleasant Hill Rd. had contacted her regarding a Gas Line behind his home – he had some questions. Given to Phil Schaber to look into.

Phil Schaber reported that he had spoken with Ronnie Wilson regarding possibly donating or selling the Township acreage around Pleasant Hill Cemetery – the township is getting low on Lots.

Bob Handley submitted the requested paperwork needed for his 2021 Medical Reimbursement. Ryan Eisele's is forthcoming – now employed with the Elgin School District.

The Fiscal Officer confirmed delivery of **W-2's** to all employees.

The Fiscal Officer reported she would be attending the “**2021 OTA Conference**” Feb. 1-5 and that it will be all **On-line** – due to the Covid Pandemic. .

The Fiscal Officer reported that she purchased **Office Supplies** – a USB Flash Drive and paper clips.

The Fiscal Officer reported that the **Zoning Applications for 2020** had been submitted by Tim Ryan, as requested from the County Auditor's office.

The Fiscal Officer reviewed all other mailings with the Board. \*See attachments for further information.

The Fiscal Officer read her report of township accounts and transactions since the previous meeting. Receipts and disbursements reviewed and signed off by the trustees. Phil Schaber moved to accept the disbursements for the current month. Motion seconded by Robert Handley. Roll was called after no further discussion: Phil, Bob and Ryan, Aye. Motion passed. The report was accepted and is attached to the minutes.

The Fiscal Officer reminded the Board that the next Meeting would be Tuesday, February 9, at that Township Hall at 6pm.

There being no further business, Ryan Eisele moved to adjourn. The motion was seconded by Bob Handley and meeting was adjourned at 6:54pm.

Date: January 19, 2021

Chairman \_\_\_\_\_ Fiscal Officer \_\_\_\_\_  
Trustee \_\_\_\_\_ Trustee \_\_\_\_\_