

BOARD OF TRUSTEES OF BIG ISLAND TOWNSHIP
MARION COUNTY OHIO
MINUTES OF MEETING – February 9, 2021

The board held a regular meeting on February 9, 2021 at the Township Hall.

The meeting was called to order at 6:00pm by the chairman, Philip Schaber. The Fiscal Officer, Penny Fogle called the roll, and the following members and guests were present:

Chairman	Philip Schaber	Cem Sexton	Tim Noggle
Trustee	Robert Handley	Guest	Natalie Williams
Trustee	Ryan Eisele	Guest	Jeremy Moore
Fiscal Officer	Penny Fogle		

The minutes of the last meeting were read and approved by Philip Schaber, Chairman and the Board.

*The FO received the Vehicle Logs and Road & Sign Inspection Checklists from Ryan Eisele. Still need Medical Insurance information for 2021.

Guest Jeremy Moore, on the behalf of **New Vision Fire & Rescue** gave report: All is going well. Phil Schaber reported regarding possible changes with the townships Fire Contracts – No Changes for New Vision at this time – still working on Salt Rocks Fire Contract for 2021. The Fiscal Officer read an email received from Shannon Gollnick, Vice President of MedCare Ambulance – after review of information, the Board requested the FO to invite him to one of our next meetings.

Tim Noggle gave report: Bob has been assisting with Snow Removal at Pleasant Hill Cemetery – when Snow Plowing he damaged a Mailbox at Mark Tron’s residence and it will be fixed as soon as winter thaws – he purchased an additional load of Salt Mix from the Co. Engineer’s Department (3 Ton on 2/9) – DEF Fuel supplement was purchased by Phil for the Plow Truck – the Food Pantry is doing well, receiving fresh produce through MidOhio and sitting on about 7000 lb. food.

Phil Schaber reported that he had spoken with Ron Wilson again regarding selling some additional acreage to **Pleasant Hill Cemetery** – he responded still being considered. *Discussion regarding Eminent Domain? Tim Noggle reported anywhere from 130-150 lots remain to sell.

The Fiscal Officer reminded Ryan Eisele regarding the **Annual Web Host Fee** for the web site. *Due around August 2021.

The Fiscal Officer reviewed the Annual Contract through **OTARMA** for our Auto and Liability Insurance for 2021. Philip Schaber made a motion to renew our contract with OTARMA at a cost of \$3876. The township will renew as an Annual Contract for 2021, Auto/Liability Insurance from OTARMA. Motion seconded by Robert Handley. Roll was called after no further discussion: Phil, Bob and Ryan, Aye. Motion was passed.
*Forwarded a copy of the updated 2021 Inventory List as requested.

Phil Schaber brought up discussion regarding **Salt Rock's Fire Contract Renewal for 2021** that was tabled last month. Per the Board, the Fiscal Officer was requested to type up the additional Addendums they would like added to the Fire Contract for 2021. *See attachment for additional information.

The Fiscal Officer reported that the **2020 Year End Roadway Certification Meeting** would not be held this year due to Covid-19 related issues. As the letter requests, at least two Trustees' should sign and return the road certification forms prior to March 5, 2021 along with a list of the paving projects from last year. *Trustee's all signed and the FO will mail along with a copy of the paving projects as requested by the Board.

The Fiscal Officer read an email received from the AOS, Keith Faber regarding **UAN Reconciliation's**: after some discussion, the Board chose not to Opt-in due to already receiving said financial paper work on a monthly basis. Ryan Eisele made the motion to choose not to Opt-in. Seconded by Bob Handley. Roll was called after no further discussion: Phil, Bob and Ryan, Aye. Motion was passed.

The Fiscal Officer reported that she had completed a **Public Records Request**, as requested. *See attachment for additional information.

The Fiscal Officer reported that she had received an email requesting an IT Visit from Aaron Willis, **OTARMA's IT Specialist**. The Meeting was held January 27@ 2pm at my home office and was to assist with identifying and controlling internal IT risk and IT exposures. After said meeting, said recommendations were requested along with a response. After review and discussion with the Big Island Township Board, Bob Handley made a motion not to implement an Acceptable Use Policy, as requested, regarding the Townships computer due to the Fiscal Officer already being covered through the AOS Office. Seconded by Ryan Eisele. Roll was called after no further discussion: Phil, Bob and Ryan, Aye. Motion was passed. *See attachments for further information.

The Fiscal Officer reviewed all other mailings with the Board. *See attachments for further information.

The Fiscal Officer read her report of township accounts and transactions since the previous meeting. Receipts and disbursements reviewed and signed off by the trustees. Philip Schaber moved to accept the disbursements for the current month. Motion seconded by Robert Handley. Roll was called after no further discussion: Phil, Bob and Ryan, Aye. Motion passed. The report was accepted and is attached to the minutes.

The Fiscal Officer reminded the Board that the next Meeting would be Tuesday, March 23, at that Township Hall at 6pm.

There being no further business, Ryan Eisele moved to adjourn. The motion was seconded by Bob Handley and meeting was adjourned at 7:30pm.

Date: February 9, 2021

Chairman _____ Fiscal Officer _____
Trustee _____ Trustee _____

