

BOARD OF TRUSTEES OF BIG ISLAND TOWNSHIP
MARION COUNTY OHIO
MINUTES OF MEETING – April 21, 2020

The board held a regular meeting on April 21, 2020 at the Township Hall.

The meeting was called to order at 6:00pm by the chairman, Ryan Eisele. The Fiscal Officer, Penny Fogle called the roll, and the following members and guests were present:

Chairman	Ryan Eisele	Trustee	Robert Handley
Trustee	Philip Schaber	Fiscal Officer	Penny Fogle

The minutes of the last meeting were read and approved by Ryan Eisele, the Chairman and the Board. *****Coronavirus Pandemic***-all maintained a social distancing of at least 6 feet per quarantine requirements and required by law! *Effective immediately, emails received and forwarded to the Board will be archived, and retrieved as needed for hard copies.

Phil Schaber reported that Tim Noggle would be starting the work of Insulating the Machine Shed and Soffit work, at the Township Hall.

Ryan Eisele reported Ditch Work and a new tile was laid at the **Union Cemetery** on Conley Thompson Rd. – Discussion concerning next steps for repairs.

The Fiscal Officer presented to the Board a **Credit Card Policy** that needs implemented for Big Island Township, as requested through last year’s Audit. After presenting to the Board, Bob Handley moved to adopt the following **Resolution/CC Policy** as presented. Phil Schaber seconded the motion with roll being called, after no further discussion: Ryan, Phil and Bob, Aye. Resolution 2020-2 passed. *Active current Credit Card – Lowes - WEX Marathon account closed.

The Fiscal Officer reported a **Carter Lumber** application had been completed and submitted, as requested by Ryan Eisele. After discussion, application to be held until further notice.

Phil Schaber brought up discussion regarding a **Crack Seal Bid Proposal** he had received from G.T. Contracting, LLC, Joe Garcia – after further discussion by the Board, it was decided against at this time – Phil to contact Joe.

The Fiscal Officer reviewed a letter received from Angela Smith at the Marion Co. Auditor's Office, where the governor has called all state agencies to look for ways to cut **20% from their Budgets**, in light of the ***Covid-19 Pandemic!***

Phil Schaber reported that he had been in contact with CEI & The Shelley Co. regarding the **2020 Road Maintenance Project**. Tod from CEI will be walking the roads with Phil regarding C&S and Blacktop. Considerations to include:

- Cramer Rd.
- Conley Thompson Rd.
- Lee Rd.
- Espyville Rd.
- Township Hall parking lot

Ryan Eisele brought up **Culvert Repairs** to be scheduled for the season – currently Espyville Rd.

The Fiscal Officer reported she had received a check from the **OTARMA Cares Program** for \$500 – to be used at the Townships discretion. *See attachment for further information.

Phil Schaber reported he and Bob had cleaned out a Ditch on Schmidt Rd. south and re-seeded it.

Ryan Eisele reported that the Lee Rd. road sign was fading and would need replaced this season – Ryan to look into.

The Fiscal Officer reported she had received an email regarding a **BWC Dividend** from the State of Ohio for \$1.6 billion – to ease the economic impact of Covid-19.

Phil Schaber reported that **Blacktop Patching** at been completed – Lowes statement forthcoming.

The Fiscal Officer brought up discussion regarding **4-H Roadside Clean-up** for the Season – after discussion and due to the *Covid-19 Pandemic* – there will be **No Clean-up** this year, as decided by the Board.

Bob Handley reported that he had cleaned up, repaired ruts and re-seeded at the Pleasant Hill Cemetery.

The Fiscal Officer reviewed all other mailings with the Board. *See attachments for further information.

The Fiscal Officer read her report of township accounts and transactions since the previous meeting. Receipts and disbursements reviewed and signed off by the trustees. Ryan Eisele moved to accept the disbursements for the current month. Motion seconded by Phil Schaber. Roll was called after no further discussion: Ryan, Phil and Bob, Aye. Motion passed. The report was accepted and is attached to the minutes.

The Fiscal Officer reminded the Board that the next Meeting would be Tuesday, May 19, at that Township Hall at 6pm.

There being no further business, Ryan Eisele moved to adjourn. The motion was seconded by Bob Handley and meeting was adjourned at 6:44pm.

Date: April 21, 2020

Chairman _____ Fiscal Officer _____
Trustee _____ Trustee _____