

BOARD OF TRUSTEES OF BIG ISLAND TOWNSHIP  
MARION COUNTY OHIO  
MINUTES OF MEETING – December 26, 2019

The board held the regular and last meeting of the Big Island Trustees on December 26, 2019 at the Township Hall.

The meeting was called to order at 12:00pm by the chairman, Robert Handley. The Fiscal Officer, Penny Fogle called the roll, and the following members were present:

|          |                |                |                |
|----------|----------------|----------------|----------------|
| Chairman | Robert Handley | Trustee        | Philip Schaber |
| Trustee  | Ryan Eisele    | Fiscal Officer | Penny Fogle    |

The minutes of the last meeting were not read. The minutes will be reviewed at January’s meeting.

Ryan Eisele handed in the “2019 Annual Road & Signage Logs”, as required by the Board.

Ryan Eisele presented to the Board the New Annual Contract from Jeff Taylor, LLC for the “2020 & 2021 Mowing Season”. Taylor’s Property Services will be paid an Annual Contract Fee of \$10,500 for mowing, trimming, spraying and supplying weed spray, as needed, for all four cemeteries. Bob Handley made a motion to re-hire Taylor Property Services, LLC for the “2020 & 2021 Mowing Season” on a Contract Basis. Motion was seconded by Ryan Eisele. Roll was called after no further discussion: Bob, Ryan and Phil, Aye. Motion was passed.

Timothy Noggle presented to the Board the “2019-2020 Snow Removal Contract”. Timothy will be paid \$45 per hr. for snow removal and/or salting using his equipment on an “As needed basis”, and \$10.00 per hour when using the Township’s equipment. He has also requested to be paid \$65 per hr. when using his Heavy Equipment and will supply bag salt at \$7.00 per 50 # bag. Ryan Eisele made a motion to re-hire Timothy Noggle for “2019/2020 Winter Road Care/Snow Plowing Season” on a Contract Basis. Motion was seconded by Philip Schaber. Roll was called after no further discussion: Bob, Ryan and Phil, Aye. Motion was passed.

The Fiscal Officer reported that Larry Williams had contacted her and he still had not received a signed and reviewed copy of the Revised 2020 Fire Contract from the Prosecuting Attorney's Office to present to the Big Island Township Board. Ryan Eisele brought up discussion to extend said Contract beyond its January 1, 2020 expiration date, to give Larry time to receive from the Prosecuting Attorney's office and time to present to the Board, until the March 2020 Meeting. Ryan Eisele made a motion to extend said Contract. Motion was seconded by Bob Handley. Roll was called after no further discussion: Bob, Ryan, and Phil, Aye. Motion was passed.

The Fiscal Officer reported that Myra Milligan was contacted regarding Salt Rock Township's Annual Renewal Contract – and she stated it was in the mail. Contract had not been received as of today's meeting. Ryan Eisele made a motion to extend said Contract until the March 2020 Meeting. Motion was seconded by Bob Handley. Roll was called after no further discussion: Bob, Ryan, and Phil, Aye. Motion was passed.

The Fiscal Officer is preparing W-2's and will deliver at January's Regular Meeting, as required.

The Fiscal Officer reminded the Trustees to get their reservations in if they were planning to attend the "Winter Conference" to be held February 5-8, 2020 in Columbus, Ohio.

The Fiscal Officer reported that there were two "Appeals Board" meetings held this year, as confirmed by Chairman Wendy Fox & Newly Elected Secretary Jeremy Fryman. As agreed upon in the beginning year reorganizational meeting, the secretary receives \$30 per meeting along with any misc. /mileage expense, preparing for the meeting, while the members will receive \$10 per meeting in attendance. \*\*The scheduled Appeals Meetings were August 14 and October 7, 2019.

The Fiscal Officer reported she was working on all final year preparations and the "Annual Financial Report", the "Certificate of the Total Amount from all Sources Available for Expenditures and Balances", along with the "Townships Annual Appropriation Resolution", which is forthcoming.

The Fiscal Officer reviewed with the Board where we were regarding New Visions **MARC's Grant**, year to date. There is an outstanding balance which still needs addressed from 2018 of \$191.01.

The Fiscal Officer reviewed all other mailings with the Board. \*See attachments for further information.

The Fiscal Officer read her report of township accounts and transactions since the previous meeting. Receipts and disbursements reviewed and signed off by the trustee's. Robert Handley moved to accept the final disbursements for the year-end. Motion seconded by Ryan Eisele. Roll was called after no further discussion: Bob, Ryan and Phil, Aye. Motion was passed. The report was accepted and is attached to the minutes.

There being no further business, Robert Handley, the chairman thanked the Trustee's and the Fiscal Officer for a job well done for 2019. Robert Handley moved to adjourn. The motion was seconded by Ryan Eisele and meeting was adjourned at 1:00pm.

Date: December 26, 2019

|                |                      |
|----------------|----------------------|
| Chairman _____ | Fiscal Officer _____ |
| Trustee _____  | Trustee _____        |