

BOARD OF TRUSTEES OF BIG ISLAND TOWNSHIP
MARION COUNTY OHIO
MINUTES OF MEETING – May 21, 2019

The board held a regular meeting on May 21, 2019 at the Township Hall.

The meeting was called to order at 6:00pm by the chairman, Robert Handley. The Fiscal Officer, Penny Fogle called the roll, and the following members and guests were present:

Chairman	Robert Handley	Guest	Natalie Williams (NV)
Trustee	Ryan Eisele	Guest	Kane Shamel (NV)
Trustee	Philip Schaber	Guest	Steve Uhl
Fiscal Officer	Penny Fogle		
Zoning Insp.	Tim Ryan		

The minutes of the last meeting were read and approved by Bob Handley, the Chairman and the Board.

Phil Schaber submitted a check for \$25, of which was for the sale of a Lawn Sweeper that Tim Noggle sold to Joann Devich ck#3342, due to known use.

Natalie Williams from New Vision Fire & Rescue presented the fully signed copy of the 2019 Fire Contract.

The Zoning Inspector Tim Ryan submitted four applications for Zoning Certificates - #244/Sean Starner & Craig Ralph, #245/Robert Handley, #246/Jeffrey & Tamra Brewer and #247/Emily Sisson along with \$80 in fees collected.

Phil Schaber brought up discussion concerning the “2019 Road Maintenance Project”. Phil reviewed with the Board members information he had received from CEI, No response from The Shelley Co. “CEI Asphalt Paving” will be hired to complete Big Island Township’s 2019 Road Maintenance Project to include Chip & Seal – on Espyville Rd. – Lee Rd. – Conley Thompson and the Pleasant Hill Cemetery Driveway. Espyville Rd. will also be Bermed, along with the East side of Herr Rd. corrected from last year at No Charge. As described on the 2019, Resurfacing Program Estimate dated May 2019. Of the estimates, received funds held available were

approved by the Fiscal Officer of at least \$55,000. After no further discussion, Robert Handley moved a motion to accept four section's to be Chip & Sealed on Espyville Rd. – Lee Rd. – Conley Thompson and the Pleasant Hill Cemetery Driveway, along with Espyville Rd. being Bermed, As described on the estimate from “CEI” totaling \$35,887.03. Motion seconded by Ryan Eisele. Roll was called after no further discussion: Bob, Ryan and Phil, Aye. Motion was passed. (Resolution 2019-3/CEI.)
*Possibly two Culvert Repairs will be required this year – Hoch Rd.

Bob Handley reported that the “**Blow out**” on Espyville Rd. south had been taken care of.

The Fiscal Officer reported that she had been in contact with the State Auditor's and the audit was still pending.

The Fiscal Officer presented the information she had received regarding the Zoning Fee's other local Townships were charging at this time – gave copies to Tim Ryan for review. Bob Handley will be contacting the Zoning Committee Members to set up a meeting to review our Zoning Fee Schedule.

The Fiscal Officer reported she would be working on the upcoming “2020 Budget” and requested any input on any 2020 Purchases. The Fiscal Officer stated she would be placing the 10 day Notice as required by AOS, thru the Marion Star. *Phil stated they might want to consider replacing the Mowing Tractor in 2020. (EST: \$50,000)

Ryan Eisele brought up discussion regarding the “Website Updates” - after three computer technicians have looked at it, it is now at “The Tech Shop”, and should be finalized soon. To date the township is looking at an estimate of around \$3000. After some discussion, Phil Schaber made a motion to accept said estimate. Motion seconded by Robert Handley. . Roll was called after no further discussion: Bob, Ryan and Phil, Aye. Motion was passed.

The Fiscal Officer reported the 4-H group – “Morral Farmers & Friends” has completed their Roadside clean up as of May 2019 *Disbursement of \$200 to be made this month for ½ of assigned roads.

The Fiscal Officer presented to the Board a letter from the Department of Commerce regarding submitting the Township Cemetery Rules &

Regulations. A resident claimed we should review our pricing x3 – (Resident vs Non-Resident) - Bob Handley to review with the Prosecuting Attorney’s Office and then forward as requested. *The F.O. to send a copy as requested.

Phil Schaber reviewed a letter received from the Marion Co. Sanitary Engineering Department, regarding building in a floodplain, and the requirement that they contact them for a Floodplain Development Permit.

The Fiscal Officer read a letter received from State Representative Tracy Richardson regarding her new role – committees and when she will be in Marion so that you can reach out to her. She will be holding “Marion Monday’s” on the first Monday of every month at the Marion Public Library from 10-3, with 2:30-3pm for walk-in’s.

Ryan Eisele moved a motion to continue to help with the expense of placing flags on graves for “Memorial Day”. Phillip-Clement Post 101 of the American Legion will receive \$75 from Big Island Township. Motion seconded by Phil Schaber. With no further discussion, roll was called: Bob, Ryan and Phil, Aye. Motion was passed.

The Fiscal Officer reported that she had completed a Records Request regarding a “Public Healthcare Initiative 2019 Employee Benefit Survey” – it was reported that the township does not procure Medical Insurance for its employees.

The Fiscal Officer reported that there was also a request regarding Amusement Tax’s – it was reported that the township does not impose any Amusement Tax’s.

The Fiscal Officer reviewed all other mailings with the Board. *See attachments for further information.

The Fiscal Officer read her report of township accounts and transactions since the previous meeting. Receipts and disbursements reviewed and signed off by the trustees. Robert Handley moved to accept the disbursements for the current month. Motion seconded by Ryan Eisele. Roll was called after no further discussion: Bob, Ryan and Phil, Aye. Motion was passed. The report was accepted and is attached to the minutes.

The Fiscal Officer reminded the Board that the next Meeting would be June 18 at the Township Hall at 6pm.

There being no further business, Ryan Eisele moved to adjourn. The motion was seconded by Robert Handley and meeting was adjourned at 7:26pm.

Date: May 21, 2019

Chairman _____ Fiscal Officer _____
Trustee _____ Trustee _____